



LIS 689: LIBRARY PRACTICUM

Spring 2022, January 19th – May 6th

Instructor Information

Sarah Mangrum, MLIS, Ed.D., Assistant Teaching Professor

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Office Hours: by appointment

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Course Description and Objectives

Pre-requisite: LIS 501, 505, 511, 605 or consent of practicum advisor. Provides students with practical experience in a real-world library to apply skills and knowledge learned in the classroom.

Course objectives are for students to:

- Gain hands-on experience working in a library environment
- Demonstrate how LIS theory is related to practice
- Use journaling and PowerPoint to document and communicate the practicum experience

Course Materials, Learning Strategies

No textbook required; hands-on activities, discussion board posts, assignments, are the learning strategies for the course.

- Reliable connection required:
 - [Microsoft Office 365](#) –free for students, includes 2016 Word, Excel, PowerPoint, Outlook, OneNote, Access, Publisher
 - [iSouthernMS](#) app for smart phones.
- Course materials online:
 - <https://usm.instructure.com> – login with SOAR ID and password
 - [Canvas support](#)

Course Expectations

Students are expected to 1) check USM email account each day, 2) check Canvas each week, complete assignments, 3) keep track of practicum hours in a time log, 4) post a summary of practicum activities (text and image) each week in a reflective practicum journal or blog.

Course Requirements and dates (due dates are approximate and flexible)

Graded Activities, Assignments	Due Date	Possible Points	Points You Earned	Grading Scale	
				Grade	Points
Practicum Agreement Form	1/19	N/A		A	95-100
Reflective journal/blog (midterm)	3/13	N/A		A-	90-94
Midterm Practicum Evaluation	3/13	20		B+	87-89
PowerPoint Presentation	5/8	20		B	83-86
Reflective journal/blog (final)	5/8	30		B-	80-82
Final Practicum Evaluation, Signed time log	5/8	30		C+	77-79
Total		100		C	73-76
				C-	70-72
				D+	65-69
				D	60-64
				F	0-59



Course Withdrawal Policies

Last date to withdraw from class without penalty and without professor permission is January 31. Students may request, under extraordinary circumstances beyond the student’s control, an incomplete (I) if a majority of assignments have been completed. A student who receives an incomplete will have only ONE semester in which to complete the work before the Incomplete turns automatically into an F. Students may also request a W (withdrawal) from the course.

Class Policies

- Students are expected to follow the **Academic Code of Honor** based on academic honesty and mutual respect, the Southern Miss Creed.
- Students are responsible for reading syllabus content and becoming familiar with course policies and procedures. Students are required to use USM email and subscribe to lisnews.
- If a student commits plagiarism, that student will receive an F in the course. A student may not self-plagiarize or submit work done in another course without prior permission.
- All assignments should be uploaded to Canvas and/or posted on the Discussion Board. Failure to follow specific instructions for assignment content and formatting will result in lower grades.
- All work must be in Standard English; inappropriate grammar, punctuation, and/or spelling will result in lower grades.

Academic Integrity Statement

All students at USM are expected to demonstrate the highest levels of academic integrity in all that they do. Forms of academic dishonesty include (but are not limited to):

- Cheating (including copying from others’ work)
- Plagiarism (representing another’s words or ideas as your own; failure to properly cite the source of your information, argument, or concepts)

- Falsification of documents
- Disclosure of test or other assignment content to another student
- Submission of the same paper or assignment to more than one class without explicit approval of all faculty members involved
- Unauthorized academic collaboration with others
- Conspiracy to engage in academic misconduct.

Engaging in any of these behaviors or supporting others who do so will result in academic penalties and/or other sanctions. If a faculty member determines a student has violated our Academic Integrity Policy, sanctions ranging from resubmission of work to course failure may occur, including the receiving a grade of “XF” on the student’s transcript with notation “Failure due to academic misconduct.” For more details, please see the University’s Academic Integrity Policy: www.usm.edu/institutional-policies/policy-acaf-pro-012.

Academic Support Resources

If a student believes they have a disability covered by the Americans with Disabilities Act (ADA) and makes them eligible to receive classroom accommodation, they should contact the Office for Disability Accommodations (ODA) for information regarding registration. Disabilities covered by the ADA may include but are not limited to ADHD, learning disabilities, psychiatric disabilities, physical disabilities, chronic health disorders, pregnancies, temporary illnesses or injuries. Students are only required to disclose their disability to the Office for Disability Accommodations - all information submitted to ODA by the student is held with strict confidentiality.

ODA Contact information:

Southern Miss Office for Disability Accommodations

118 College Drive # 8586

Hattiesburg, MS 39406-0001

Voice Telephone: 601.266.5024 or 228.214.3302 Fax: 601.266.6035

Individuals with hearing impairments should contact ODA using the Mississippi Relay Service at 1.800.582.2233 (TTY) or email ODA at oda@usm.edu.

Mental Well-Being Statement

USM recognizes that students sometimes experience challenges – life stressors such as anxiety, depression, relationship problems, difficulty concentrating, alcohol/drug problems, or other stressful experiences interfering with academic or personal success; if so, contact [Student Counseling Services](#) at 601-266-4829. Students are eligible for free, confidential counseling services. *In the event of emergency, call 911 or contact the counselor on call at 601-606-HELP (4357).*

Nondiscrimination Statement

The University of Southern Mississippi offers to all persons, equal access to educational, programmatic and employment opportunities without regard to age, sex, sexual orientation, disability, pregnancy, gender identity, genetic information, religion, race, color, national origin, and/or veteran status pursuant to applicable state and federal law.

Syllabus revised 1/7/2022